



## KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

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"Building Partnerships – Building Communities"

February 8, 2019

New Suncadia LLC  
Brienne Kelsey  
770 Suncadia Trail  
Cle Elum, WA 98922  
[bkelsey@suncadia.com](mailto:bkelsey@suncadia.com)

F. Steve Lathrop LWSHD  
P.O. Box 1088  
Ellensburg, WA 98926  
[steve@lwbsd.com](mailto:steve@lwbsd.com)

RE: Suncadia Phase 2 Division 5 Preliminary Plat (LP-19-00001), and Site Development Plan

Dear Applicant,

The application packet for a 64 lot plat with a service tract and a community open space tracts on approximately 41.14 acres of land that is zoned Master Planned Resort, located in a portion of Sections 18 and 19, T20N, R15E, WM, in Kittitas County, Assessor's map numbers 20-15-18053-0054, 20-15-18053-0072 and 20-15-18053-0073 was received on January 25, 2019. This application packet included a 64 lot preliminary plat and a site development plan. Your application (application packet) has been determined complete as of February 8, 2019. Processing of your application packet will be consistent with the processing procedures pursuant to the Seventh Amendment of the Suncadia Development Agreement (DA).

In accordance with the provisions of KCC 15A.030.060 and the DA, the following will occur:

1. A Notice of Application will be sent to the public (adjacent landowners), Kittitas County departments, and non-County governmental agencies inviting written comments on this proposal.
2. The consideration of written comments from adjacent property owners and public agencies will be incorporated in the staff report.
3. As requested by the County, additional materials and/or revised preliminary plat drawings may be required before this matter is brought before the Board of County Commissioners.
4. An administrative determination will be made regarding the Site Development Plan.
5. An open record hearing will be scheduled before the Kittitas County Board of Commissioners pursuant to the DA where public testimony may be given and a final decision will be made.

If you have any questions regarding this matter, please contact me at (509) 962-7079, or by e-mail at [dusty.pilkington@co.kittitas.wa.us](mailto:dusty.pilkington@co.kittitas.wa.us).

Sincerely,

Dusty Pilkington  
Staff Planner

Cc: Steven Lathrop, Authorized Agent, LWSHD  
Lindsey Ozbolt, Planning Official

*via email*  
*via email*